

Standards Committee Chairperson Role Description

1 Accountabilities

- To Full Council

2 Role Purpose and Activity

Providing leadership and direction

- To act within technical, legal and procedural requirements to oversee the functions of the committee fairly and correctly
- To ensure thoroughness and objectivity in the committee, receiving and responding to professional advice on the Code of Conduct
- To demonstrate independence, integrity and impartiality in decision making which accord with legal, constitutional and policy requirements
- To provide confident and effective management of meetings to facilitate inclusivity, participation and clear decision making
- To lead the committee in its role in:
 - Promoting and maintaining high standards of conduct by Councillors and co-opted members
 - Assisting the Councillors and co-opted members to observe the Members' Code of Conduct;
 - Advising the Council on the adoption or revision of the Members' Code of Conduct;
 - Monitoring the operation of the Members' Code of Conduct;
 - Advising, training or arranging to train Councillors, co-opted members on matters relating to the Members' Code of Conduct;
 - Granting dispensations to Councillors and co-opted members
 - Dealing with any reports from a case tribunal or interim case tribunal, and any report from the Monitoring Officer on any matter referred to that officer by the Public Services Ombudsman for Wales.
 - The exercise of these functions in relation to community councils and the members of those community councils.

3 Values

To be committed to and demonstrate the following values in public office:

- Openness and transparency
- Honesty and integrity
- Tolerance and respect
- Equality and fairness
- Appreciation of cultural difference
- Sustainability
- Inclusive leadership

- Consensus building

4 Training and Development

- To undertake the relevant code of conduct training as part of the induction programme and any other training deemed relevant by the Monitoring Officer prior to participating in the committee.
- To participate in opportunities for learning and development to enhance your understanding of your role within the committee.